

HOW TO COMPLETE THE “POWER OF ATTORNEY”

Complete only those lines preceded by a number. The numbers below coincide with those on the “Power of Attorney” form.

- 1. Fill in either your social security or IRS number (if you have either)**
- 2. Check the line marked “individual”**
- 3. Fill in your full name**
- 4. Fill in your US address**
- 5. Write in the name of the customs broker including “and its authorized employees and duly appointed agents”. The agent is either listed in the back of the quote or you can call our office.**
- 6. We suggest valid period of at least one year, for two reasons: First, in the event that the first shipment will arrive this month then a second shipment will follow say within 6 months to a year for any disagreement with US customs. If you cannot authorise a year, definitely a minimum length of time should be at least 30 days from the date the Power of Attorney is signed by the owner.**
- 7. Write the word “individual”**
- 8. Sign the form**
- 9. Write the word “owner” Witness signature**
- 10. Date the form**

Power of Attorney

You only need to fill in those parts of this form that have a number next to it.

- (1) IRS#.....
- (2) Individual.....
Partnership.....
Corporation.....
Sole Proprietorship.....

KNOW ALL MEN BY THESE PRESENTS

That, (3).....a corporation doing business under the laws of the State of.....or an.....
doing business as.....residing at (4)
having an office and place of business at.....hereby
constitutes and appoints each of the following persons (5).....

as a true and lawful agent and attorney of the grantor names above for and in the name, place, and stead of said grantor from this date and in Customs District....., and in no other name, to make, endorse, sign, declare, or swear to any entry, withdrawal, declaration, certificate, bill of lading, or other document required by law regulation in connection with the importation, transportation, or exportation of any merchandise shipped or consigned by or to said grantor; to perform any act or condition which may be required by law or regulation in connection with such merchandise; to receive any merchandise deliverable to said grantor:

To make endorsements on bills of lading conferring authority to make entry and collect drawback, and to make, sign, declare, or swear to any statement, supplemental statement, schedule, manufacture and delivery, abstract of manufacturing records, declaration of proprietor on drawback entry, declaration of exporter on drawback entry, or any other affidavit or document which may be required by law or regulation for drawback purposes, regardless of whether such bill of lading, sworn statement, schedule, certificate, abstract, declaration, or other affidavit or document is intended for filing in said district or in any other customs district;

To sign, seal and deliver for and as the act of said grantor any bond required by law or regulation in connection with the entry or withdrawal of imported merchandise exported with or without benefit of drawback, or in connection with the entry, clearance, lading, unlading or navigation of any vessel or other means or conveyance owned or operated by said grantor, and any and all bonds which may be voluntarily given and accepted under applicable laws and regulations, consignee's and owner's declaration provided for in section 485, Tariff Act of 1930, as amended, or affidavits in connection with the entry of merchandise;

To sign and swear to any document and to perform any act that may be necessary or required by law or regulation in connection with the entering, clearing, lading, unlading, or operation of any vessel or other means of conveyance owned or operated by said grantor;

And generally to transact at the customhouse in said district any and all customs business, including making, signing, and filling of protests under section 514 of the Tariff Act of 1930, in which said grantor is or may be concerned or interested and which may properly be transacted or performed by an agent and attorney, giving to said agent and attorney full power and authority to do anything whatever requisite and necessary to be done in the premises as fully as said grantor could do if present and acting, hereby ratifying and confirming all that the said agent and attorney shall lawfully do by virtue of these presents; the foregoing power of attorney to remain in full force and effect until the (6).....day of 20.....or until notice of revocation in writing is duly given to and received by the District Director of customs of the district aforesaid. If the donor of this power of attorney is a partnership, and said the power shall in no case have any force or effect after the expiration of 2 years from the date of its receipt in the office of the District Director of customs of the said district.

IN WITNESS WHEREOF, the said
(7).....

Has caused these presents to be sealed and signed:

- (8) Signature.....
(9) Capacity.....
(10) Date.....